



This Privacy Policy describes how your personal information is collected, used, and shared when you visit or make a purchase from our website [www.edwardmarcus.co.uk](http://www.edwardmarcus.co.uk)

### **PERSONAL INFORMATION WE COLLECT**

When you visit [www.edwardmarcus.co.uk](http://www.edwardmarcus.co.uk) we automatically collect certain information about your device, including information about your web browser, IP address, time zone, and some of the cookies that are installed on your device. Additionally, as you browse [www.edwardmarcus.co.uk](http://www.edwardmarcus.co.uk) we collect information about the individual web pages or products that you view, what websites or search terms referred you to [www.edwardmarcus.co.uk](http://www.edwardmarcus.co.uk) and information about how you interact with the site. We refer to this automatically-collected information as “Device Information.”

We collect Device Information using the following technologies:

- “Cookies” are data files that are placed on your device or computer and often include an anonymous unique identifier. For more information about cookies, and how to disable cookies, visit <http://www.allaboutcookies.org>.
- “Log files” track actions occurring on the Site, and collect data including your IP address, browser type, Internet service provider, referring/exit pages, and date/time stamps.
- “Web beacons,” “tags,” and “pixels” are electronic files used to record information about how you browse the Site.

Additionally, when you make a purchase or attempt to make a purchase through the site, we collect certain information from you, including your name, billing address, shipping address, payment information (including credit card numbers), email address, and phone number. We refer to this information as “Order Information.”

When we talk about “Personal Information” in this Privacy Policy, we are talking both about Device Information and Order Information.



## **HOW DO WE USE YOUR PERSONAL INFORMATION?**

We use the Order Information that we collect generally to fulfill any orders placed through the site (including processing your payment information, arranging for shipping, and providing you with invoices and/or order confirmations).

We use the Device Information that we collect to help us screen for potential risk and fraud (in particular, your IP address), and more generally to improve and optimise our Site (for example, by generating analytics about how our customers browse and interact with the Site, and to assess the success of our promotional campaigns).

## **SHARING YOUR PERSONAL INFORMATION**

We only share your Personal Information with third parties to help us deliver our service to you. For example, we use [www.wix.com](http://www.wix.com) to power our online store--you can read more about how [wix.com](http://www.wix.com) uses your Personal Information here: <https://www.wix.com/about/privacy> We use Google Analytics to help us understand how our customers use the Site--you can read more about how Google uses your Personal Information here: <https://www.google.com/intl/en/policies/privacy/>. You can also opt-out of Google Analytics here: <https://tools.google.com/dlpage/gaoptout>.

Orders through our site are fulfilled by [www.wix.com](http://www.wix.com) To fulfil your order [wix.com](http://www.wix.com) requires the following personal information: your name, delivery address, billing address, email address and contact telephone number. They will hold and process that information, including passing such elements on to third parties or an agent acting on their behalf, as is necessary to fulfil your order. The information will be made anonymous after 180 days (unless specified by the customer). They will require that any third party or agent must process your personal information in accordance with this Privacy Policy.

Finally, we may also share your Personal Information to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights.



## **DO NOT TRACK**

Please note that we do not alter our site's data collection and use practices when we see a Do Not Track signal from your browser.

## **YOUR RIGHTS**

If you are a European resident, you have the right to access personal information we hold about you and to ask that your personal information be corrected, updated, or deleted. If you would like to exercise this right, please contact us through the contact information below.

Additionally, if you are a European resident we note that we are processing your information in order to fulfil contracts we might have with you (for example if you make an order through the Site), or otherwise to pursue our legitimate business interests listed above. Additionally, please note that your information will be transferred outside of Europe, including to Canada and the United States.

## **DATA RETENTION**

When you place an order through the Site, we will maintain your Order Information for our records unless and until you ask us to delete this information.

## **CHANGES**

We may update this privacy policy from time to time in order to reflect, for example, changes to our practices or for other operational, legal or regulatory reasons.

## **SHIPPING**

Duties and taxes vary between countries and international shipments may be subject to local duties and taxes. These are the responsibility of the recipient and not Unit Editions.

## **CONTACT US**

For more information about our privacy practices, if you have questions, or if you would like to make a complaint, please contact us by e-mail at [sales@edwardmarcus.co.uk](mailto:sales@edwardmarcus.co.uk) or by mail using the details provided below:

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